

# Easton Area High School Instrumental Music Program 2021 Citrus Fruit Sale

There are THREE ways to sell fruit:

1. **IN-PERSON:** you collect money from the customer and submit all orders with payment. You deliver the customers their fruit. **In-person orders due** to band room lock box **by Wednesday, November 10th.**  
**\*\*You will pick-up your fruit orders** and begin deliveries to customers **on Saturday, December 11th.**
2. **ONLINE:** you direct customers to website where they can pay by credit card. Customer selects your name as the “seller” and you deliver them their fruit. **Online ordering** available **through Sunday, November 14th.**  
**\*\*You will pick-up your fruit orders** and begin deliveries to customers **on Saturday, December 11th.**

**Back for a 2<sup>nd</sup> year:** Perfect for out-of-town customers and gift-giving!

3. **DIRECT DELIVERY** – customer places order online, pays by credit card, selects delivery date, and fruit is delivered directly by UPS! **Online ordering** available **through Sunday, November 14th.**
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## SELLING INSTRUCTIONS

### 1. IN-PERSON SALES

- Record each order on the backside of the Pee Jay’s Fruit Sale Flyer. List each customer on a separate line. *Keep this form for your delivery!*
- If customer writes a check, have them make it payable to you. Later, you will write one check to the IMA as payment for all your orders.
- **Compile ALL your orders on the TALLY SHEET** (on reverse). Be sure the form is filled out completely. This is the **ONLY** form we use to process your orders.
- **Write ONE check** or money order made payable to **IMA (NO CASH!)\*\***
- **Submit TALLY SHEET and payment** to the band room lock box **by Wednesday, November 10<sup>th</sup>.**

### 2. ONLINE SALES

- Direct customer to the website: **<http://freshfruitorder.org/EAHSmusic>**
- Customer pays by credit card and sale is automatically recorded.
- Tell the **customer to list you as the “seller”.**
- When the fruit is delivered, you will receive a list of your online customers so you know who needs fruit to be delivered.

### 3. DIRECT DELIVERY

- Direct customer to the website: **<http://freshfruitorder.org/EAHSmusic>**
- Customer pays by credit card and the sale is automatically recorded.
- Fruit is shipped directly to customer by UPS.

QUESTIONS? PLEASE CONTACT:

Lynn Franklin (610-207-4239) or [IMAFruitsale@gmail.com](mailto:IMAFruitsale@gmail.com)

(See reverse for Tally Sheet)

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**TALLY SHEET for In-Person Orders**

*Please print neatly*

Student Name: \_\_\_\_\_ Student phone # \_\_\_\_\_

Parent phone # \_\_\_\_\_ Email \_\_\_\_\_

**This is the ONLY form we will use to process your order!**

Please follow this checklist as you compile your order:

- Fill in your contact information** at top of form [we need it if there is a question about your order].
- Write in the Total number of Cases Sold** for each type of fruit (column 3).
- Multiply the number of cases by the cost per case – **write that \$ amount in Total Cost of Cases Sold** (column 5).
- Add up all cases sold (column 3) to determine Grand Total Cases.
- Add up cost for all cases sold (column 5) to determine Grand Total Cost. Your check payable to IMA will **equal this amount**.
- Double check all order information** on this Tally Sheet against your customer order sheet and money you've collected.
- Submit this **Tally Sheet** and **ONE check payable to IMA** for the Grand Total Cost amount to the band room lock box **no later than Wednesday, November 10<sup>th</sup>**.

Item #	Type of Fruit	Case Size	Column 3	Column 5	Column 5
			Total # of cases sold	Cost per Case	Total Cost of cases sold
1	Navel Oranges	Large 4/5 bushel		\$44.00	
2	Navel Oranges	Small 2/5 bushel		\$29.00	
7	Red Grapefruit	Large 4/5 bushel		\$43.00	
8	Red Grapefruit	Small 2/5 bushel		\$29.00	
9	Mixed Case: Navel & Red GF	Medium 2/5 bushel		\$35.00	
10	Navel Oranges	XS 1/5 bushel		\$20.00	
11	Red Grapefruit	Small 1/5 bushel		\$22.00	
12	Clementines	Small 1/5 bushel		\$27.00	
23	Trio Mix: 8 Apples, 8 Pears; 8 Oranges	24 pieces		\$32.00	
24	Citrus Trio: 6 GF, 8 Navel, 8 Clementine	Medium 2/5 bushel		\$35.00	
74	Fresh Fruit Sampler: Apples, Oranges, Pears, Clementines	22-24 pieces		\$30.00	
		<b>GRAND TOTAL CASES</b> →		<b>GRAND TOTAL COST</b> →	

**Fruit pick-up is Saturday, December 11th.**

Questions? Please call/text Lynn Franklin (610-207-4239) or email [IMAfruitsale@gmail.com](mailto:IMAfruitsale@gmail.com)