



IMA General Membership Meeting

Minutes

January 9, 2023

EAHS Instrumental Room

Call to Order: 7:08

Attendees: Mr. Ballentine, Jennifer Smith, Lynn Franklin, Nicole Pierce, Kelli Orlando, Dawn Hough, Michelle LaBrech, Nivia Silva, Kate Mattison, Joanne Cortes (8th grade), Stacie Piane, Julia Burns, Kurt Fitzgerald, Dan Feltino, Varibele Slouane, Larissa Gibbons, Lise Henry, Cathy Baker, Bill & Madelyn Bechy, Maria Laura Scipioni, Tiffany Hubbard, Rosalinda Aquino, Reggie Harrison, Donna Almond, Marta Zakowski, Kim Crawford, Terri Quinn, Nicole Niosi, Jenn Barry, Suzanne & Steven Kessler, Lynne & Tim Ryder, Melinda Yi, Anthony Vantivo, Walter Heard, Megan & Rich Coulombe, Laura Yih, Laura & Joe Kelco, Tiffany Vinson, Jessic Kragh, Ella Combi, Stacey Bean, Gretchen Buewell, Verones Padilla, Rachel Schleich, Lisa Spitale, Patricia Quatana, Jen Crowhurst, Michael Yang, Chis Pacchioli, Christine Fortch, Kathy Raub, Kara & Ralph Howe, Rosland Samuel, Dave Oren, Jen & Steve Stafiniak, Andrea Williams, Eileen Sales (8th grade), Alice Hornbake (8th grade), Marlene Peschel, Charles Adami, Suzanne Koisdeck, Marcy Carter, Monica Nastka, Alechia Wright, Charisa Rivera, Deb Kellerman (8th grade), Sarah Frey, Deanna Dugan (8th grade), Amy Polachak (8th grade), Carol Kontir, Kimberly VanPell, Kristin Wade, Mr. & Mrs. Hoffman, Marissa Pape, Doris Lynch, LeeAnn & Stan Kubbishun, Christine Falkowski, Rachel Molnar, Megan Nevel, Laren Glick, Mr & Mrs. Abul, Carrie Bittle, Ivan Antunez, Miguel & Tricia Vargas, Melissa Molino, Nina Faulnker, John Stanza, Katie Lindermann, Jose Najaro, Vinary Machuca, Laura Walker, Kinga Mozowski, Brian Snyder.

IMA Information

- Welcome & General Announcements/Reminders
 - Merchandise - Looking for someone to help Charity with Merchandise
 - Any merchandise not yet picked up can be picked up at Concert on 1/20 (before & after)
- Board positions nomination criteria
 - Individuals interested in running or nominating someone for a Board position should email to the IMA President (President@eahsmusic.org) **before** the February IMA board meeting. No later than February 7th
 - Individuals can self nominate
 - If nominating someone else, be sure nominee is interested before nomination
- Open Board Positions for 2023-2024
 - President - Open Position
 - Vice President - Open Position
 - Financial Manager - Open Position (Incumbent = Lynn Franklin)
 - Treasurer - Open Position - (Incumbent = Kara Howe - if ByLaw changes are passed will run again)
 - Recording Secretary - Open Position (Incumbent = Nicole Pierce)
 - Fundraising Coordinator - Open Position (Incumbent = Kathy Raub)
 - Publicity / Marketing Coordinator - Open Position
- Bylaw changes vote held for:
 - ARTICLE IV. OFFICERS
 - ARTICLE V. ELECTIONS

Fundraising/Events

- Previous
 - Fruit Sale - Sales of \$19,000, with a profit of \$4,844; LY \$7,101

- Wreath Sale - \$893; LY \$1,464
- Christmas and all that Jazz: \$1,320
- IMA Wear: July-December \$9,149; \$8,332 LY
- Shammy Shine Gift Cards: \$335
- Fall Craft Show - Lynn to get exact #'s
- Upcoming
 - March Forth - February 4th to March 4th
 - Noto Hoagies - Mid February. Specific dates TBD
 - Spaghetti Dinner/Mardi Gras - February 25th
 - Musical Theatre Concessions - March 2, 3, 4 & 5
 - Designer Purse Bingo - May 7th

Financial Update

- Checking (\$96,493), Money Market (\$20,259)
- Upcoming expenses:
 - Scholarships to be paid to class of 2022 recipients (Jan)
 - Travel payments for Jazz Band Germany trip

Recurring Reminders

- Volunteers & Chaperones - Mrs. Lynch at vp@eahsmusic.org or visit eahsmusic.org
- Raise Right Fundraising - ongoing (Mr. Mattison)
 - <https://www.raiseright.com/resources/participant/start-earning/>
 - IMA Enrollment Code: A865B1FD6339L
- Amazon Smile
 - [Smile.amazon.com](https://smile.amazon.com); Enter "Instrumental Music Association" from Easton, PA

Director Information

- Winter Band Concert: Friday, January 20 - 7 PM in HS auditorium
 - Report time: 5:30 9th grade & Wind Ensemble / 5:45 - 10th-12th Concert Band
 - All info on report times can be found in newsletter and Band App
- PMEA District Band/ Orchestra, Northampton County Band
 - Student congratulations -
 - 6 students - District Band (Concert in February in Nazareth)
 - 5 students - District Orchestra (Concert at end of January in Exeter Twp)
 - 33 students - Northampton County Band (Concert in March)
- Orchestra Mardi Gras (formerly spaghetti dinner)
 - Saturday, February 25 - EAHS cafeteria
 - \$10 ticket admission (covers all you can eat pie, musical performances, refreshments)
 - Basket raffles / LARGE tricky tray, concessions, 50/50, etc.
 - Coordinators - Michelle Robertson & Jen Berry
 - Be on the lookout for a signup genius - will need MANY volunteers!
- 2023 - 2024 planned travel to Orlando, FL
 - Friday, December 15, 2023 - Monday, December 18, 2023
 - All fundraising opportunities will be shared with EAMS band director to pass along to parents
 - The following pages below were the document shared with parents/guardians at the meeting and also emailed to them.

Next IMA general meeting: Tuesday, February 14th @ 7:00 PM

Meeting Adjourned - 8:22pm

Easton Area High School Instrumental Music Department

2601 William Penn Highway
Easton, PA 18045
(610) 250 2481 x 32214

Mr. Christopher Ballentine, Instrumental Music Director
ballentinec@eastonsd.org

2023 - 2024 INSTRUMENTAL MUSIC DEPARTMENT FLORIDA TOUR

Hello Band & Orchestra Families,

We are excited to share with you that our marching band and orchestra have the opportunity to travel again during the 2023 - 2024 school year. Next year, our program will be traveling to Orlando, Florida, where both our marching band & orchestra will have performance opportunities! This experience is a result of the hard work many have put in to provide us with this unique opportunity. Each of your children continues to excel in rehearsals and bring pride to the community in our performances. Thank you for supporting them.

The reasons why we travel with our ensembles are as follows:

- 1. To provide educational opportunities to our students through performances/ adjudications*
- 2. To bring recognition to our school district and music program*
- 3. To build a sense of community between the members of our groups*

When planning this trip, there are many different aspects we must consider, including:

- 1. School Schedule*
- 2. Costs*
- 3. Performance Schedules & Availability*

All members of our marching band and high school orchestra (9-12) are invited to perform. The decision to take each group will be made independently based on the commitment forms that are returned. In order for each group to perform and learn as one, we need to field a representative group.

How is the location of the trip determined?

Many locations were considered during the planning process. In addition to the factors listed above, this tour provides a unique opportunity for our school district to be recognized, as it provides exceptional performances for both our band and orchestra.

What are the dates of the trip?

We will be traveling *Friday, December 15 - Monday, December 18*. We will be flying to & from Florida. Transportation to and from the airport is provided. Students will be able to take a carry on with them on the flight. Our equipment, instruments, uniforms, and luggage will be sent ahead of time via tractor trailer.

How are the students housed in hotels?

Students sign up for rooms in groups of four. Boys and girls are separated in the hotel and each room has a chaperone of the same gender. Girls and boys are not allowed in each other's rooms. Security is hired in the hotel to assure our students are safe and in their rooms in the hotels.

What is expected of our students?

School policies apply at all times, as this is a school trip. Students are expected to learn, practice, and rehearse in a way that brings pride to our school and program. We also expect our students to act respectfully and responsibly at all times and in all situations.

What is the cost of the trip?

As mentioned above, one of the considerations when planning a trip is cost. We want to ensure that every student has the opportunity to attend and we work to make sure the cost is as minimal as possible.

As we are nearly a full calendar year away from our trip, the estimated cost is \$1500 - \$1800. We hope to be able to reduce the cost once we have final numbers. This is a wide range, as we are waiting to confirm airfare before finalizing costs. The more general fundraising we are able to do, the lower the trip cost becomes. We will continue to keep you updated along the way. Optional trip insurance will also be available.

Our timeline for meeting our goals are as follows:

1. \$75 deposit with the attached commitment form, due by **February 03, 2023** (must be contributed by cash or check – deposit cannot be fundraised).
2. \$200 – March 31; \$350 – May 31; \$350 – July 31; \$400 – September 30; Remaining \$\$ – November 30

Our trip will be all-inclusive, meaning students will not need to bring any additional money for meals, etc. Most students do, however, travel with additional money for souvenirs.

Fundraising

Beyond the initial deposit, students can meet our goals through fundraising or contributions to the IMA.

1. All of this fundraising information will be shared through IMA emails, along with in classes.
2. Reference the calendar at www.eahsmusic.org > calendar for fundraising dates

Please remember the financial magnitude of a trip for the IMA. General fundraising is crucial to providing us these valuable opportunities.

Below is a list of potential fundraising opportunities for your student, broken down by each contribution interval:

March 31:	May 31:	July 31:	September 30:	November 30:
Noto's Hoagies	Spring Flowers	Daily Dollars	March A Thon	Fruit Sale
March Forth Campaign	Door Mats	Mr. Pastie Sale	Mum Sale	Wreath/ Poinsettia Sale
Scrip Gift Cards	Scrip Gift Cards	Scrip Gift Cards	Noto's Hoagies	Shammy Shine Gift Cards
			First Flag Ads	Scrip Gift Cards
			Scrip Gift Cards	

Reserving your spot on the trip

For us to reserve a space for you on the Florida tour, you must return the attached commitment forms at the end of this letter to the gray lockbox in G214 with your payment **BY Friday, February 03, 2023.**

If, at any point, you have a concern regarding the cost, please see me so we can assist you.

In Closing & Thank You

It is our hope that this trip can be a positive experience for our students, families, and school district. As we work towards our goals, we can all grow stronger together as a program. Again, it is because of the hard work and dedication of many that we are able to provide our students with an opportunity like this.

If you have any further questions, please feel free to contact me at ballentinec@eastonsd.org or (610) 250-2481 extension 32214.

TENTATIVE ITINERARY - EAHS BAND/ORCHESTRA - FLORIDA

DAY 1: FRIDAY, DECEMBER 15

Students report to EAHS early AM

Breakfast en route to airport

Flights from Philadelphia OR Newark airport to (MCO) Orlando, FL

Arrive at Epcot

Students provided \$\$ for lunch and dinner in the parks

Depart Epcot for hotel (Orlando, FL)

Check into hotel - security guards on duty

DAY 2: SATURDAY, DECEMBER 16

Breakfast at hotel

Arrive at Magic Kingdom

Students provided \$\$ for lunch and dinner in the parks

Marching Band performance (tentative) in Magic Kingdom

Return to hotel - security guards on duty

DAY 3: SUNDAY, DECEMBER 17

Breakfast at hotel

Arrive at parks (TBD - Animal Kingdom, Hollywood Studios, Magic Kingdom, etc.)

Students provided \$\$ for lunch in parks

Orchestra performance (tentative)

Return to hotel - security guards on duty

DAY 4: MONDAY, DECEMBER 18

Breakfast at hotel/ check out

Depart for Disney Springs

Free time at Disney Springs

Late lunch/ early dinner at Andretti's

Arcade/ buffet/ laser tag time provided

Late night departure for Orlando airport back to PA

Arrival back at EAHS (late night/ early AM)

**Easton Area High School Instrumental Music Department –
Florida Tour
Statement of Commitment**

*For us to reserve a space for you on the performance tour,
you must return this form to the IMA lockbox or mail to the address below with your \$75 deposit by
February 03, 2023. Checks should be made payable to IMA.*

Instrumental Music Association
Easton Area High School
P.O. Box 3535
Easton, PA 18043

I, _____, commit to take part in the Easton Area High School Instrumental Music Department trip to Florida. No refunds will be given. I realize that I must fully prepare for performances and I understand by signing this document, I am financially committing to the tour.

(Student Name - print)

(Parent/ Guardian Name - print)

(Student Signature)

(Parent/ Guardian Signature)

(Parent/ Guardian Email)

(Parent/ Guardian Phone Number)