

Easton Area High School Instrumental Music Program 2024 Citrus Fruit Sale

There are THREE ways to sell fruit:

1. **IN-PERSON:** You collect money from the customer and submit all orders with payment. You deliver the customers their fruit. **In-person orders due to band room lock box by Saturday, November 9th.**
****You will pick-up your fruit orders and begin deliveries to customers on Saturday, December 14th.**
2. **ONLINE:** You direct customers to our website where they can pay by credit card. Customer indicates your name as the “seller” and you deliver them their fruit. **Online ordering available through Sunday, November 17th.**
****You will pick-up your fruit orders and begin deliveries to customers on Saturday, December 14th.**

Perfect for out-of-town customers and gift-giving! Our gift-shipping option:

3. **DIRECT DELIVERY** – customer places order online, pays by credit card, selects delivery date, and fruit is delivered directly by UPS! **Online ordering available through Sunday, November 17th.**
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SELLING INSTRUCTIONS

1. IN-PERSON SALES

- Record each order on the backside of the Pee Jay’s Fruit Sale Flyer. List each customer on a separate line. **Keep this form for your delivery!**
- If the customer writes a check, have them make it payable to you. Later, you will write one check to the IMA as payment for all your orders.
- **Compile ALL your orders on the TALLY SHEET** (on reverse). Be sure the form is filled out completely. This is the **ONLY** form we use to process your orders.
- **Write ONE check** or money order made payable to **IMA (NO CASH!)****
- **Submit TALLY SHEET and payment** to the band room lock box **by Saturday, November 9th.**

2. ONLINE SALES

- Direct customer to the website: <http://freshfruitorder.org/EAHSmusic>
- Customer pays by credit card and sale is automatically recorded.
- Tell the **customer to list you as the “seller”**. **This is critical to ensure you receive credit for your fruit sales!**
- When the fruit is delivered, you will receive a list of your online customers so you know who needs fruit to be delivered.

3. DIRECT DELIVERY

- Direct customer to the website: <http://freshfruitorder.org/EAHSmusic>
- Customer pays by credit card and the sale is automatically recorded.
- Fruit is shipped directly to customer by UPS.

QUESTIONS? PLEASE CONTACT:

Eileen (484-541-6808) or IMAFruitsale@gmail.com

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TALLY SHEET for In-Person Orders

Please print neatly

Student Name: _____ Student phone # _____

Parent phone # _____ Email _____

This is the ONLY form we will use to process your order!

Please follow this checklist as you compile your order:

- € **Fill in your contact information** at top of form [we need it if there is a question about your order].
- € **Write in the Total number of Cases Sold** for each type of fruit (column 3).
- € Multiply the number of cases by the cost per case – **write that \$ amount in Total Cost of Cases Sold** (column 5).
- € Add up all cases sold (column 3) to determine Grand Total Cases.
- € Add up cost for all cases sold (column 5) to determine Grand Total Cost. Your check payable to IMA will **equal this amount**.
- € **Double check all order information** on this Tally Sheet against your customer order sheet and money you've collected.
- € Submit this **Tally Sheet** and **ONE check payable to IMA** for the Grand Total Cost amount to the band room lock box **no later than Saturday, November 9th**.

			Column 3		Column 5
Item #	Type of Fruit	Case Size	Total # of cases sold	Cost per Case	Total Cost of cases sold
1	Navel Oranges	Large 38-40 lbs/48-88 per box		\$45.00	
2	Navel Oranges	Small 18-20 lbs. 24-44 per box		\$33.00	
7	Red Grapefruit	Large 38-40 lbs 27-48 per box		\$45.00	
8	Red Grapefruit	Small 18-20 lbs 14-24 per box		\$33.00	
9	Mixed Case: Navel & Red GF	Medium 18-22 lbs 10-20 Navels, 8-12 Grapefruit per box		\$39.00	
10	Navel Oranges	XS 8-10 lbs. 12-20 per box		\$23.00	
11	Red Grapefruit	Small 8-10 lbs. 10-14 per box		\$23.00	
12	Clementines	10-12 lbs. 30-60 per box		\$31.00	
23	Trio Mix: 8 Apples, 8 Pears; 8 Oranges	24 pieces		\$36.00	
24	Citrus Trio: 6 GF, 8-14 Navels, 12-14 Clementines	20-22 lbs		\$39.00	
74	Fresh Fruit Sampler: Apples, Oranges, Pears, Clementines	22-24 pieces		\$35.00	
		GRAND TOTAL CASES →		GRAND TOTAL COST →	

Fruit pick-up is Saturday, December 14th Questions? Please call/text Eileen (484-541-6808) or email IMAFruitsale@gmail.com