



# IMA General Membership Meeting

March 11, 2025 - 7:00 pm  
<https://eahsmusic.org>

Called to Order: 7:04PM

Attendees: Maria Laura Scipiono, Horacio Filet, Ken Cultraro, Tiffani Blevins, Melissa Stocker, Kara Howe, Marisa Pape, Kris Trelease, Michelle McKessey, Nicole Pierce, Kelly Gubish, Laura Farrell, Jennifer Leedom, Suzanne Kessler, Kate Mattison, Katie Lindamann, Lauren Knaub, Billie Jo Serrao, Gretchen Burwell, Tom Mazur, Laura Kelco and Christopher Ballentine

## IMA Information

- Welcome
- By-Law Changes \*18 votes collected-All were YES to the By-Law changes\*
  - Ballot on changes to 4.02, 6.02, 7.01 - to be distributed at meeting
  - Continued discussion on changes to 4.01 for review/vote at future meetings
    - **4.01 - expand Publicity and Fundraising to allow for one or two individuals to serve**
    - Further clarify expectations/distribution of duties; define impact on elections/voting for multiple nominations
- Board positions for 2025-2026
  - Nominations have been received for all positions:
    - President - Tiffani Blevins
    - Vice President - Laura Kelco
    - Secretary - Melissa Stocker
    - Treasurer - Tom Mazur
    - Financial Manager - Marisa Pape
    - Publicity - Emily Molina and Kelly Gubich
    - Fundraising - Michelle McKessey
  - Additional candidates may be nominated from the floor at the March General meeting (tonight)
  - Voting at the April 15 General meeting

## Fundraising/Events

- Upcoming Events and Fundraisers
  - Spring Craft Show - Saturday, March 22
    - Call for volunteers and donations: Sign-Up Genius distributed in 3/9 Newsletter
  - NEW: Krispy Kreme Donut Sale (Orders open March 10-22; pick up March 31)
  - Spring Flowers Orders 3/17-4/7 Pick up at Raub Farms
  - Owowcow Day, April 12th 12p-8p
  - Jazz Festival - Saturday, April 26
  - Bayou Boys Pierogi Fundraiser (April/May)
  - Bingo - Sunday, May 4
  - Banquet - Sunday, June 1
- Ongoing Fundraisers

- Gertrude Hawk
- Raise Right ongoing through [www.shopwithscrip.com/startearning](http://www.shopwithscrip.com/startearning)
  - IMA Enrollment Code: **C74AD9C96339L**
- Volunteer/coordinator open positions -reach Tiffani Blevins, at [fundraising@eahsmusic.org](mailto:fundraising@eahsmusic.org) with any interest!
  - Non-event position openings:
    - Uniforms (additional parent to assist current coordinators)
    - Hospitality/Concessions (additional parent to assist current coordinators)
    - Pit Dinners (additional parent to partner with current coordinator)
    - Saturday Night Swing
  - Event Coordinators (shadow needed to take over in 26 - 27 school year):
    - The **First Flag Festival** is an exciting band competition held every September, bringing together talented musicians and the community for a day of incredible performances. We're looking for a volunteer to take the lead in coordinating volunteers and managing the event details to ensure a smooth and enjoyable experience for all. You'll work with a great team of helpers, so you're never alone in the process. This is a great way to support the IMA and make meaningful relationships along the way

### Financial Update

- PNC Checking: \$257,408.97, Money Market: \$80,266.09
- Fundraising totals
  - March Fourth: \$9,100.15
  - Mardi Gras: \$8,283.09
  - Musical Concessions: \$3,250 \*Next year additional food and drink is needed for the Sunday show\*
- NOLA Trip: Trip details and online payment links at [eahsmusic.org/general/nola-tour-2025](http://eahsmusic.org/general/nola-tour-2025)
  - Installment was due March 1, 2025
  - Trip Insurance is available for individual families to purchase on site above

### Recurring Reminders

- Volunteers & Chaperones - Mrs. Pierce at [vp@eahsmusic.org](mailto:vp@eahsmusic.org) or visit [eahsmusic.org](http://eahsmusic.org)

### Director Information

- Events:
  - Northampton County Band: Saturday, March 15
  - Steel Stacks Jazz Festival Finals: Sunday, March 23
  - Scotch Plains Jazz Festival: Friday, March 28
  - Moravian University Jazz Adjudication: Wednesday, April 16
  - EAHS Jazz Festival: Saturday, April 26
- IMA Scholarships
- Leadership Camps & Clinics (spring/new)
- Summer Dates

**Next meeting:** April 15, 2025

Meeting Adjourned: 7:27PM

**BALLOT - March 11, 2025 - By-Law Changes**

<p><b>4.02 - adding clarity to board members meeting attendance expectation</b></p> <p>a.) A Board President, officer, or coordinator, may be removed by a majority vote of the remaining board members in office. An officer or coordinator may be removed from office for failure to perform their duties as outlined in these Bylaws. A board member who misses three (3) consecutive <b>board and/or general</b> meetings may be removed from office.</p> <p>b.) In the event that any officer or coordinator is absent at three (3) or more consecutive <b>board and/or general</b> meetings in any one (1) year (July through June), that office may be declared vacant by the Executive Board, who shall appoint a member of the IMA to serve the balance of the term of that position. In the event that any officer or coordinator's child(ren) leaves the program and that officer has no other child(ren) remaining in the program, that officer must vacate their position and the Executive Board may appoint someone from the general membership to fill that position within 30 days.</p>	<p><input type="checkbox"/> YES: Accept changes</p> <p><input type="checkbox"/> NO: Do not support changes</p>
<p><b>6.02 - reorient financial responsibility to remove an internal financial review committee, and add requirement to engage professional accounting services; clarify language regarding developing and carrying out the budget</b></p> <p>a.) <del>A Financial Examination Committee shall exist, which will consist of three (3) members, who shall be 1. Voting member, 2. Treasurer, 3. Accountant, or other Voting member, preferably someone familiar with regular accounting practices and procedures, appointed by the President. This committee shall examine the books of the Treasurer as of June 30 of the current year and document and report its findings to the Board of Directors by August 15 of the same year. The Treasurer shall be available during this examination.</del> <b>The Executive Board will contract services with a tax professional/accounting firm to prepare annual Federal 990 and 1099 filings.</b></p> <p>b.) <del>The Executive Board shall formulate a budget for the year to be presented to the Director, followed by the general membership at the August membership meeting for its consideration and adoption. This Board shall oversee the expenditure of funds for the year to coordinate income and expenditures. The Executive Board of Directors shall budget for the cost of any trips, Instrumental Music Department needs, and other operating costs,</del> <b>overseeing the expenditure of funds for the year to coordinate income and expenditures.</b> The Board of Directors shall also be responsible for reviewing any information from the Treasurer and Financial Manager every six (6) months.</p>	<p><input type="checkbox"/> YES: Accept changes</p> <p><input type="checkbox"/> NO: Do not support changes</p>
<p><b>7.01 - remove financial committee (as referenced in 6.02); remove time requirement for naming Scholarship committee members</b></p> <p>a.) <del>Financial Committee (see section 6.02a)</del></p> <p>b.) <b>a.)</b> The Scholarship Committee shall be responsible for selecting recipients for the annual scholarships presented by the IMA at the end-of-year awards banquet. This committee shall consist of the chairperson and four (4) other general members. One (1) member of the committee, if possible, shall be a member from the previous year. Two (2) or more members shall be parents of sophomores or freshmen for the current year. No member of the committee may be a parent of a senior for the current year. No more than one (1) member of the same household may serve on this committee during the same year. This committee <del>shall be appointed by the Executive Board in January</del> and shall select scholarship recipients from those seniors who have applied. At the annual awards banquet, the chairman shall present two (2) or more scholarships to senior students in the Instrumental Music program, as stated in the scholarship eligibility requirements. The recipients of the scholarship shall remain anonymous to all except the chairman until the time the scholarships are presented.</p>	<p><input type="checkbox"/> YES: Accept changes</p> <p><input type="checkbox"/> NO: Do not support changes</p>