

# IMA General Membership Meeting Minutes

January 10, 2022 at 7:00 PM

Via Zoom

Meeting called to order at 7:04 PM

## I. IMA Information - Mr. Alley

- A. General Announcements
- B. Volunteers - Anyone interested in helping with any committee please contact Mrs. Lynch at [vp@eahsmusic.org](mailto:vp@eahsmusic.org) or visit [eahsmusic.org](http://eahsmusic.org)  
Clearances are needed and info can be found on our website.
- C. New Chairpersons
  - 1. Car Wash - Thank you to Charity Piomelli & Kris Trelease
  - 2. Hospitality - Thank you to Kim Crawford & Lee Ann Kubbishun

## II. Fundraising - Mr. Alley

- A. March Forth - Feb 4 - March 4

## III. Treasurer's Report - Mrs. Howe -

- A. Working with Jen Smith to budget and organize for the trips
- B. Updated reports are available in the google drive

## IV. Director's Report - Mr. Ballentine- Trip Presentation

- A. Trip promotes a sense of community, leadership skills, promotes the music program
- B. St. Patrick's Day Parade - March 17 in NYC
  - 1. 44th & 5th Ave is the staging area
  - 2. Depending on timing we may do some outdoor sightseeing
  - 3. Not permitted inside buildings because of the vaccine mandate in NYC
  - 4. \$55 per student includes bus and boxed dinner - must pay in full by check or cash or provide an online payment
- C. Apple Blossom Parade - Winchester, Virginia
  - 1. Friday, April 29 - Sunday, May 01 - will miss one day of school. 3 days/2nights. Approx cost is \$450-475 per student. This trip is for marching band only because it is very difficult to secure an indoor venue for orchestra because of mandatory covid vaccination requirements.
  - 2. Friday - arrive at Six Flags - each student will receive an admission ticket and \$15 cash for food.

3. Three consultants from the Music Travel Company will accompany us on the trip. They will go to the hotel first and confirm all rooms are ready.
4. We will go to the hotel in Tysons Corner after the amusement park. Rooms will be preassigned by gender. The room captain will secure keys and inspect the room. Two chaperones will do room checks at lights out. Chaperones and hired security guards monitor the halls of the hotel overnight.
5. Saturday - Wake-up, breakfast at hotel. Leave for the parade. Boxed lunch provided. Might have time at the parade/festival to sightsee. Return to the hotel, change and shower, then go to dinner as a group. After dinner we will hopefully do the Illuminations Tour of the Washington DC monuments. One tour guide on each bus.
6. Sunday - wake-up and eat breakfast. Might visit Arlington National Cemetery and the Tomb of the Unknown Soldier. Will depart for Easton around noon.

#### D. Deposits and Payments

1. Payment for NYC parade is due January 28 - \$55 - must be paid in full by cash, check or online
2. Deposit for Apple Blossom Parade is due January 28 - \$50 - must pay by check, cash or online.
3. February 18 - \$200 payment due. Fundraised money can be applied to this payment.
4. March 11 - \$100 payment due. Fundraised money can be applied to this payment.
5. April 8 - balance due. Fundraised money can be applied to this payment.

#### E. Registration

1. January 28, 2022 Commitment Forms are due with the NYC \$55 payment and with the \$50 Apple Blossom Parade deposit.
2. No Refunds on Deposits.
3. Insurance is available - \$31.50 per student. IMA cannot take out the policy. It covers COVID 19. 100% is refunded if notice is given 48 hrs before the trip departure and 75% thereafter. For COVID 19 100% coverage for cancellation. **Insurance must be purchased by APRIL 8 - no exceptions.**

#### F. Medical Forms - will have a meeting to review medical forms. Forms will be handed out in February.

1. The Medical Administration Form must be signed by a doctor.

G. Fundraising Balance Questions - please direct to Kara Howe and Jen Smith.

H. Covid testing not required before the trip.

**Next meeting:** Tuesday, February 8, 2022 @ 7:00 PM Via Zoom at

<https://lafayette.zoom.us/j/91968176081?pwd=Uk1SSWx0SThtckVWNENTSytWWnp2dz09>

Meeting adjourned at 7:52 PM