



IMA General Membership Meeting

Minutes

November 15, 2022 at 7:00 p.m.
EAHS Instrumental Room

Call to order - 7:03pm

Attendees: Gretchen Burwell, Doris Lunch, Log & Laura Kelco, Diane Werkiser, Garirela Hall Ashleigh Hoffmann, Kimberly VanPell, Marissa Pape, Tricia Vargas, Jen Mazur, Kara Howe, Tiffany Martin, Jim Mattison, Kate Lindemann, Michele LaBreche, Rachel Molnar, Donna Cohen, Carol Kontir, Kris Trelease, Kristne Wade, Suzanne Kessler, Larissa Gibbons, Horacio Filet, Maria Scipioni, Christine VS Fortsch, Kim Crawford, LeeAnn Kubbishin, Carrie Stein

IMA Information

- Welcome & General Announcements
 - Craft Show thank you's - Gretchen Burwell, Michele Delgado and Kris Trelease
- General Reminders
 - Merchandise - Looking for someone to help Charity with Merchandise
- Election Process Timeline for open positions
 - February - Current board determines open board positions
 - March - nominations accepted during general meeting. Additional nominees can be added from the general meeting attendees. Nominees must give consent prior to being nominated.
 - April - Membership votes on new board members
 - See By Laws below or on IMA Website
 - Questions or interested candidates - email Mr. Ballentine or Board Members

Fundraising/Events

- Previously & current
 - Fruit Sale - Online sale now ends on 11/20, Paper forms- last day for lock box is Wednesday 11/16. Pick-up Dec. 10 at Raub's. Will be asking for student and parent volunteers
 - Wreath Sale - Ended 11/11 - Pick-up Dec. 10 at Raub's
 - Craft Show - Held 11/12. Net Profits to be shared at the December meeting.
 - Preliminary Numbers
 - 50/50 Sales - \$270 | Increase from year
 - Treasure Hunt - \$270 | Increase of \$50 from last year
 - Baskets - \$261 | Increase of \$170 from last year
 - Food Court - \$1,758 | Almost same as last year
 - Bake Sale - \$519.50 | Almost same as last year
 - Donations - \$627 | Down almost \$1,000 from last year
 - Registrations | up \$1,000 from last year
 - Merchandise - over \$2,300 sold
- Upcoming
 - Sportswear Sale -
 - Start date - 11/17-11/28(?). Delivery 12/19 (?) at Winter Orchestra concert. If not, p/u will be an alternative date. 90% sure we will have delivery by Christmas
 - Will also sell any left over merchandise left in stock
 - Shammy Shine gift cards - 11/29 to 12/9. Pickup 12/19 @ Orchestra concert.

Treasurer Update

- Taxes filed for past year (July-June fiscal year)

- Line of Credit satisfied
- Over \$20,000 in Money Market (Rainy Day/Emergency Fund)
- \$76,000 in our operating account
 - Awarded Scholarships to be paid out of this account ahead of spring semester

Director Information

- Thanksgiving Week Information
 - Monday, November 21
 - Elementary Pep Rallies (during school day - students pack lunch)
 - Powderpuff Game (report @ 4:45 PM - EAHS)
 - Senior MB yard signs placed outside after game
 - Tuesday, November 22
 - Bone Fire Build - Seniors
 - 2p-5p tent set up / Student to tents by 8p for sleep out
 - Senior car decorating (MB) by sophomore & junior class reps
 - Easton/P'Burg Band Dance - 6-7:30p (report 5:15 PM - EAHS)
 - Wednesday, November 23
 - Senior Breakfast - 6:30a in Instrumental Room
 - Pep Rally - (during school day - all instrumentalists)
 - Bonfire Parade (report 4:30 PM - EAHS)
 - Parade start - 5:15p
 - Bonfire lit at 6p
 - Thursday, November 24
 - Easton/P'Burg Game (report 8:00 AM - EAHS)
- Upcoming Concerts/Events
 - Philadelphia Holiday Parade - Saturday 12/3
 - Report time - 2:15
 - Step off **approx.** 5:30-5:45
 - 38th in parade route.
 - Arrival back at EAHS **approx.** 9-10p
 - Wind Ensemble - Saturday, 12/10 @ 7p (report 4:30p)
 - Christmas...and all that Jazz - Saturday, 12/17 6p - More info to come
 - Winter Orchestra Concert - Monday, 12/19

Recurring Reminders

Volunteers & Chaperones - Mrs. Lynch at vp@eahsmusic.org or visit eahsmusic.org

Raise Right Fundraising - ongoing (Mr. Mattison)

- <https://www.raiseright.com/resources/participant/start-earning/>
- IMA Enrollment Code: A865B1FD6339L

Amazon Smile

- [Smile.amazon.com](https://smile.amazon.com); Enter "Instrumental Music Association" from Easton, PA

Next **meeting**: Tuesday, December 13th @ 7:00 PM in HS cafeteria

Meeting Adjourned - 7:27pm

Excerpt from Bylaws

ARTICLE V. ELECTIONS

Section 5.01

- a) Not less than (1) month prior to the March membership meeting, the Executive Board evaluates nominees for their eligibility, experience, and willingness to undertake the necessary responsibilities.
- b) All nominees must be eligible for voting membership. No more than one (1) member of the same household may hold an elected office during the same term. The Executive Board shall notify the nominees at the March membership meetings. Additional candidates may be nominated from the floor at the March membership meeting. The election shall be held at the April membership meeting.
- c) Prior consent must be obtained from any candidate before his/ her name may be placed in nomination, promising support of all groups within the Easton Area High School Instrumental Music Department.
- d) Election shall be by secret ballot only for an office for which there is more than one (1) nominee. For offices with only one (1) nominee, the election may be conducted by voice vote. If the election is by secret ballot, tellers shall be appointed by the President to gather and count the ballots and return a signed summary to the President, who will announce the results. Only one (1) name for each position may be placed by each member. Ballots shall be collected and maintained by the Recording Secretary fourteen (14) days after the election.
- e) The candidate for each office who receives a plurality of the votes shall serve on the Board of Directors with the current officers/ coordinators in the capacity the new officers/ coordinators have been elected, except that the new officer/ coordinator's role will be ex-officio until July 1. Installation of new officers/ coordinators will be conducted at the awards banquet in May/ June.
- f) The President shall name all standing committee chairpersons prior to taking office.