



# IMA General Membership Meeting

## Minutes

December 13, 2022 at 7:00 p.m.  
EAHS Instrumental Room

Call to Order - 7:03pm

Attendees: Mr. Ballentine, Lynn Franklin, Nicole Pierce, Michelle LaBreche, Gabriela Hall, Laura Kelco, Kim Crawford, Marisa Pape, Jen Mazur, Doris Lynch, Kathy Raub, Jim Mattison, Maria Laura Scipioni, Horacio Filet, Gretchen Burwell, Carol Kontir, Dave Owen, Suzanne Kesler, Charissa Rivera, Donna Cohen, Tanya Slate, Katie Lindemann, Kritsen Sanford

### IMA Information

- Welcome & General Announcements
  - Thank You Lynn Franklin, Jen Mazur (Fruit & Wreaths) and Charity Piomelli (Merchandise)
- General Reminders
  - Merchandise - Looking for someone to help Charity with Merchandise
- Bylaw changes
  - Changes to be made to extend Financial positions to 3 yr terms to help with continuity, learning of Quickbooks and multiple responsibilities
  - Review changes:
    - **ARTICLE IV. OFFICERS**
      - Changes made to reflect proposed change in financial positions term limits.
      - Bylaws proposed change currently reads *3 consecutive 1 year terms*. Not 1 consecutive 3 year term.
      - Members proposed for term to stay as 1 year with automatic nomination each of the 3 years and serve no more than 3 should there be no opposition.
    - Updated current position descriptions to reflect actual tasks as below:
      - *Added* - President checks PO Box & is responsible for all insurance policies.
      - *Added* - Financial Manager - inputs all income in Quickbooks & deposits into bank within 5 days
      - *Removed* - Financial Manager no longer in charge of PO Box
      - *Removed* - *deposits no longer made by Treasurer*
      - Added - Fundraising Coordinator ensures all financial reports are given to Financial Manager at conclusion of each fundraiser
    - **ARTICLE V. ELECTIONS**
  - Vote on proposed Bylaw change to be voted on at January general meeting
  - Vacancies to be announced at January general meeting
    - Anyone interested in a Board position can express interest via self-nomination or be nominated by someone else
    - February - Board to reach out to all potential candidates
    - March - Nominees to be presented to members
    - April - Voting occurs
    - May - New Board is announced
  - Should the Bylaw changes be approved, open positions would be
    - President
    - Vice President
    - Publicity Coordinator (Social media & marketing)

## Fundraising/Events

- Previous
  - Fruit Sale - Sales of \$19,000, with a profit of about \$5000. Will have update next month. Down about \$5000 in sales from last year. Still have some extra fruit. See sign-up genius.
  - Wreath Sale - down about \$200 from last year
  - Total P&L to be shared at January meeting
  - Sportswear & Shammy Shine - Pick-up is Monday, December 19th before the Orchestra concert.

### Potential NEW Fundraising Ideas:

- Jibits for Crocs - Katie Lindemann interested in spearheading (could run into potential issues with other booster clubs who already do this fundraiser)
- Pin w/ picture of student

## Treasurer Update

- Current accounts
  - Checking \$90,760; Money Market \$ 20,259
  - Upcoming expenses:
    - Scholarships to be paid to class of 2022 winners (Jan)
    - Travel payments for Jazz Band Germany trip (student payments and fundraising have been accumulating, but trip payments outside of initial deposits are yet to be made.)
    - Uniform drycleaning (white pants)
    - Student non-payments for uniforms/shoes. Will be contacting parents to reconcile

## Director Information

- Recent Events
  - Chamber Strings at Easton Public Market & Palmer Kiwanis
  - Wind Ensemble Courthouse performance for opening session. Requested by Judge Panella after seeing Chamber Strings concert at Palmer Kiwanis
- Upcoming Concerts
  - Christmas...and all that Jazz - Saturday, December 17
    - Donations information - THANK YOU!
  - Winter Orchestra Concert - Monday, December 19
    - Rehearsal: Wednesday, December 14 from 6 - 8 PM
  - Showcase Concert @ EAMS - Tuesday, December 20
- Due Dates:
  - County Band applications - Wednesday, December 14
  - Pit Orchestra interest forms - Thursday, December 15 (not all get chosen. Limited due to size)
  - Tri M Honor Society Applications - Friday, December 16
  - Concert Band Seating auditions - Wednesday, December 21

## Recurring Reminders

Volunteers & Chaperones - Mrs. Lynch at [vp@eahsmusic.org](mailto:vp@eahsmusic.org) or visit [eahsmusic.org](http://eahsmusic.org)

Raise Right Fundraising - ongoing (Mr. Mattison)

- <https://www.raiseright.com/resources/participant/start-earning/>
- IMA Enrollment Code: A865B1FD6339L
- Order going in on 12/15

Amazon Smile

- [Smile.amazon.com](https://smile.amazon.com); Enter "Instrumental Music Association" from Easton, PA

**Next meeting:** Wednesday, January 11th @ 7:00 PM via Zoom

Meeting Adjourned: 7:32pm